



Christmas Parade Guidelines

Please be sure to distribute these guidelines to everyone in your group or anyone who will be dropping off participants. It is your responsibility to notify the participants in your group of these guidelines to ensure the parade is safe and fun for everyone.

This event ushers in the holiday season bringing together family and friends to Main Street, Weirton. To provide fun for everyone and ensure the safety of those who participate in and attend this year's Christmas Parade, these guidelines will be strictly enforced:

There will be a pre-parade meeting on Monday, November 20 at 5pm & one Tuesday, November 21 at 8am. One representative from your group **MUST** attend one meeting-they will both cover the same information.

Line-up begins on Main Street at 4:00pm. All Units must be in place by 5:00pm. NO EXCEPTIONS

PLEASE DO NOT DECORATE FLOATS IN THE LINE-UP AREA - THEY MUST BE FINISHED BEFORE YOU ENTER THE LINE-UP AREA. There are designated areas along Avenue H for you to use to decorate your entry if needed.

- FLOATS CANNOT MEASURE MORE THAN 12' 6" HIGH and must be decorated.
- All floats must include SKIRTING OR FRINGE ON THE BOTTOM.
- Since this is a night parade, all entries must be **DECORATED IN LIGHTS**.
- **NO OTHER SANTA'S in the Parade.**
- **NO POLITICAL OR CONTROVERSIAL ISSUES MAY BE REPRESENTED.**
- **FIRE/EMERGENCY VEHICLES ARE NOT PERMITTED TO SOUND THEIR SIRENS AT ANY TIME DURING THE PARADE** unless there is an actual emergency.
- In case of mechanical difficulties, floats must be moved to the side and out of the parade line-up as quickly as possible. Please let a parade volunteer or an officer know if you need a tow truck.
- Main Street (north of Marland Heights) will CLOSE at 5:15pm to ALL traffic – please be on time or you will not be able to get through. We encourage carpooling to cut down on the amount of traffic.
- **THERE IS NO PARKING ON VIRGINIA AVE., THE LOT ON THE CORNER OF VIRGINIA AVE., OR IN FRONT OF THE UNION HALL.** These areas are for volunteers only and are line-up areas & MUST BE KEPT CLEAR.
- The south-bound lanes of Main Street are for line-up and drop-off. PLEASE DO NOT use the north-bound lanes for drop-off---these are for through traffic ONLY.
- LINE-UP LOCATIONS WILL BE ALONG MAIN STREET. (Except bands) Please find your line-up number and line-up next to it - NOT where you may have been in the past. Numbers change from year to year.
- Line-up numbers will be listed in the Weirton Daily Times on Thanksgiving Day and on www.weirtondailytimes.com, the Chamber Facebook page and www.weirtonchamber.com.
- Unit number MUST be displayed on the front right of first vehicle of your entry, (towing unit on floats). Preferably on the windshield. Having your number on your entry is YOUR responsibility.

- The parade will begin promptly at 6:00pm you must be lined up NO LATER THAN 5:00 pm. (It will be about an hour before the last unit clears the starting line at Virginia Ave.)
- **PLEASE DO NOT STOP ALONG THE PARADE ROUTE AT ANY TIME—EVEN WITHIN THE FIRST FEW BLOCKS.**
- **MAINTAIN SPACING BETWEEN UNITS IN THE PARADE ROUTE (AFTER VIRGINIA AVE.) – ABOUT ONE CAR LENGTH.**
- **Please have walkers distribute ANY items during the parade. Including, but not limited to, candy, toys, samples, coupons, etc.**
- The street must be clear for the safety of bands and performers and spectators! Please help to keep the street clear. THANK YOU.
- Performance groups (bands, dance studios, singers, etc.) can perform for 60 seconds once in front of Greco-Hertnick Funeral Home and once in front of the VIP Tent. These are the only times you are permitted to stop along the parade route. *Please look for a parade volunteer for where to stop. *Please note: the VIP Tent is on the opposite side of the road than the judge's tent in the past.
- AT END OF PARADE ROUTE – After turning onto Marland Heights Road, entries should proceed north on West St. to the old HS parking area. Riders may disembark where ever it is SAFE (NOT on Marland Heights Road). You may also use this route to return to Virginia Ave or to North Main. You may to continue south on Main Street.
- PLEASE NO STOPPING ON MARLAND HEIGHTS ROAD
- PLEASE UNLOAD on West Street or continue south on Main Street or pull into a parking lot.
- Floats should have a fire extinguisher available.
- Check your fuel supply.
- Is your cell phone on?
- HAVE SOME FUN - Engage the audience & HAPPY HOLIDAYS!

*Failure to follow the rules and regulations promulgated by ORGANIZERS and SPONSORS governing the PARADE included within the CHRISTMAS PARADE ENTRY FORM & GUIDELINES could result in removal from the parade line-up.

*Members of the Weirton Police Department and the Weirton Area Chamber of Commerce parade officials, marshals & volunteers have responsibility for providing safety for the public and for the staging and movement of the parade. All parade entrants will be expected to follow the instructions of the authorities and volunteers while in the staging area and during the event. Failure to do so will cause entry to be removed from the parade.

PLEASE KEEP THIS SHEET TO DISTRIBUTE TO EVERYONE IN YOUR GROUP